



**WOMEN IN INSURANCE & FINANCIAL SERVICES**  
PORTLAND METRO CHAPTER  
[www.wifsportlandmetro.org](http://www.wifsportlandmetro.org)



## Lunch & Learn:

**“Time Management: Using Small Steps to Create Profound Change”**

**Speaker: Kathie England**

WIFS Portland Metro is proud to feature **Kathie England**, Certified Organizer Coach® and Certified Professional Organizer®. Kathie England is the president of Time for Success, Inc., a professional organizing company launched in 2002.

Kathie will help you get on track:

Do you ever wonder where your time goes?  
Do you find yourself not getting things done that are important to you?  
Do you sometimes just feel stuck?

In this presentation by Kathie England, you will:

- Look at what gets in the way of managing your time
- Explore how small steps can help you manage your time and why they work
- Review three key time management strategies
- Select a small step to manage your time

This event is an excellent opportunity for those from within our industries, (CPA, Real Estate, Insurance, Financial Services, Attorneys, Mortgage, Banking, and Trust Services) to come see why we are the number one, largest chapter in the country and growing fast!

- Date:** Thursday, March 17, 2011
- Time:** 11:30am - 1:30pm
- Includes:** Plated Lunch & gratuity • Educational Seminar • Networking  
2.5 hours validated parking (if parked in restaurant lot)
- Location:** Portland City Grill, US Bank Tower - 30th Floor, 111 SW 5th Ave
- Cost:** Members - \$20, Non-Members - \$35, First-Time Non-Members - \$25

A Special Thank You To Our Event Sponsors:  
O'Donnell Clark & Crew LLP



**For more information and to register: [www.wifsportlandmetro.org](http://www.wifsportlandmetro.org).  
Please register EARLY as our events sell-out quickly!**

**RSVP via PayPal at: [www.wifsportlandmetro.org](http://www.wifsportlandmetro.org)**

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# About the Presenter

**Kathie England**

*President, Time for Success, Inc.*

Kathie England

Time for Success, Inc.

Certified Organizer Coach® (COC®)

Certified Professional Organizer® (CPO®)

## **Biographical Sketch**

Kathie England is the president of Time for Success, Inc., a professional organizing company launched in 2002. She is a graduate of Whittier College.

Her career began as an elementary school teacher. After ten years of teaching, she obtained a master's degree in communication disorders from California State University, Fullerton, and became a speech/language pathologist.

This profession opened many opportunities for her in healthcare. Her role as an organizer coach and professional organizer combines these facets of her background.

Kathie earned the status of Certified Organizer Coach®, from The Institute for Applied Coaching where she was in the first graduating class in December 2009. She also has earned her credential as a Certified Professional Organizer® from the National Association of Professional Organizers (NAPO).

She is a member of NAPO Oregon where she was the Director of Professional Development for five years, the Institute for Challenging Disorganization (ICD), Portlandia where she is secretary of the Board and is the Director of the Better Together Mentor Program, and the Greener Good. She is an active volunteer with Dress for Success Oregon.

Kathie facilitates a virtual workshop titled Small Steps to Profound Change.

503-531-9466 (work)

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